

RESPECT • INCLUSION • CURIOSITY • EXCELLENCE (DOING YOUR BEST)

Important dates

February 2024

Monday, 12	Smile Squad - FREE dental examinations available for students (until 28 February)
Tuesday, 29	Smile Squad - FREE dental treatments available for students (until 22 March)
Monday, 19	School Council meeting at 5:00 pm

March 2024

Friday, 01	Movie night (\$5.00 per person. BYO picnic. Gates open at 6:30 pm. Movie begins at dusk)
Monday, 11	Labour Day (Public holiday. Students do not attend school.)
Tuesday, 12	Student leadership conference (School Captains and Year 5-6 student JSC representatives)
Wednesday, 13	Photo day
Wednesday, 13	NAPLAN begins for Year 3 and 5 students
Thursday, 21	Harmony Day (wear something orange)
Monday, 25	NAPLAN concludes for Year 3 and 5 students
Wednesday, 27	District athletics at Meadowglen Athletics Track (selected students)
Thursday, 28	Last day of term 1 (Students finish at 2:30 pm.)

2024 Term dates

Term 1

- 29 January - 28 March

Term 2

- 15 April - 28 June

Term 3

- 15 July - 20 September

Term 4

- 07 October - 20 December

2024 Student-free days

Students not required to attend.

Term 1

- Monday, 29 January
- Tuesday, 30 January

Term 2

- Wednesday, 26 June

Term 4

- Monday, 4 November

2024 Professional Practice Day

Students not required to attend.

Term 2

- Monday, 3 June

IT'S NOT OK TO BE AWAY

Reporting an absence or late arrival

If your child is absent from school or late, parents/carers are required to contact the school on the morning of the absence or late arrival. Student absences and lateness can be reported via Compass or by telephone (9460 1668).

William Ruthven Primary School is a Child Safe school

We are committed to the safety and wellbeing of all our students. Our Child Safe policies and practices are listed on our website: williamruthvenps.vic.edu.au/page/147/Child-Safe-Standards. If you have suggestions, comments or questions about our Child Safe policies and practices, contact our Principal, Donald Eddington.



Principal news from Donald Eddington



2024 Classroom and specialist teachers

- 00A: Jodi Clark: Rm 1
- 12B: Jordan Neighbour: Rm 3
- 12C: Elisa Woolrich: Rm 4
- 23D: Tamara Browne: Rm 5
- 34E: Jane Mullen (M - W) and Angela Scuderi (Th - F): Rm 6
- 45F: Cliff McPherson: Rm 7
- 56G: Phoebe Rozensweig (M - Th) & Carlie Alexander (F): Rm 2
- 56H: Eleanor Marcon (M) & Tinka Drake (T - F): Rm 8
- Music: Paul Dornau (M - T)
- Art: Chara Sotos (M - T)
- Phys Ed: Eleanor Marcon (T - W)
- Science: Carlie Alexander (W - Th)
- Auslan and Library: Classroom teachers
- Problem solving: Cathy Tascone
- Math support: Cathy Tascone | Maths extension: Angela Scuderi | Reading support: Mary Ioannidis

Student attendance

School begins at 8:50 am and finishes at 3:00 pm. Please ensure your child arrives at school on time. If they are late (or need to leave early), please come to the office. Absences can be logged on Compass or by phone: 9460 1668.

Supervision of students before and after school

Our school's [Statement of supervision arrangements \(before and after school\)](#) details our student arrangements:

- Before school: School grounds, except the oval, are supervised from 8:40 am.
(If students arrive between 8:20 am and 8:40 am, they are supervised by a teacher in the library space.)
- After school: Playground areas are supervised until 3:10 pm. The oval is unsupervised after school.

Office hours

Our office hours are Monday to Friday from 8:30 am until 4:30 pm. Our office staff are:

- Business Manager: Rachel Rowe
- Administration: Bronwyn Sealey (M - Th) and Cathy Pearce (F).

Personal property

The Department of Education does not have insurance for personal property of students, staff and visitors brought to school. The school does not take responsibility for personal property that is lost, stolen or damaged at school/during school activities. We encourage students, staff and visitors to **not** bring items of value to school, or to obtain appropriate insurance for items. Please see our [Personal Property Policy](#).

Mobile phones and smart watches

In accordance with the Department's [Mobile Phones — Student Use Policy](#), mobile phones must not be used during school hours. Mobile phones (and smart watches) are brought to school at the owner's risk. As per our local policy, students are required to hand their mobile phone and/or smart watch in at the office before school and collect them after school. Please refer to our [Mobile Phone And Other Personal Mobile Device Policy](#).

Student medical expenses

Parents/carers are responsible for any medical expenses (including ambulance costs) incurred if their child is injured or requires medical treatment or an ambulance while at school, or participating in a school activity. Parents/carers may not be called if an ambulance is required, until after an ambulance is called, depending on the situation. Parents/carers are encouraged to have up-to-date ambulance cover and medical insurance. Please see our [Insurance Policy](#).

Privacy collection statement

Our school collects, uses, discloses and stores student and parent personal information for standard school functions, or as permitted by law, as stated in the Department's [Schools' Privacy Policy](#).

Assistant Principal news from Gemma Albress

Breakfast Club: Breakfast Club runs daily from 8:20 am until 8:40 am. Breakfast is free. All students are welcome.

Secondhand uniforms: We accept secondhand uniforms that can be passed on to other families at no cost. We are ask that the donated uniforms are in good condition and washed prior to donation.

State Schools' Relief: If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for financial support for the purchasing of school uniforms. Please contact the office for more information.

Camps, Sports and Excursion Fund (CSEF): If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. The allowance is used towards expenses relating to school activities. Forms can be accessed via: [Camps, Sports and Excursions Fund \(CSEF\)](#). Forms can be submitted from 29 January until 28 June.

Photo day

Annual school photos (including sibling photos) will be taken by Arthur Reed Photos on **Wednesday, 13 March**. Unique image codes will be issued to all students on/after photo day so families can register online to view images when they become available in the webshop. Registration is simple, just follow the 3 simple steps on your child's personalised flyer once you receive it and remember to add the codes for all your children attending our school. **Please register BEFORE Wednesday, 13 March**. Even if you registered last year, it's important that you do again this year using your child's 2024 image code to link their images for the current year with your contact details. When images are ready to view and in the webshop, all parents who have registered will be notified by SMS and email. Once registered, please wait for notification that 2024 images are online to view before making your purchase.

Please note: The school requires you to sign its *Permission to Publish* form and return it to the school so your child can be in their class photo.

SCHOOL PHOTOS 2024 - Important Registration Information

School Photographs will be taken at

William Ruthven Primary School

Wednesday 13th March 2024

There is no need to return any forms or payment to school before photo day

Flyers with Unique Image Codes will be issued to all students on or after photo day

When you receive your child's 2024 image code

Follow these 3 simple steps -

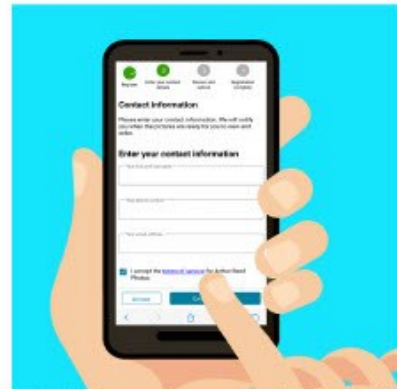
1 Go to order.arphotos.com.au and enter your child's 2024 image code



2 Tap on 'Add another child' to enter the image codes of any siblings



3 Fill in your contact details & review before confirming your registration*



*This information will only be used for distribution of personal image codes and ordering details.

That's it!

**It's important to register each year to link your child's NEW images to your contact details
When 2024 images are ready to view in our secure webshop you'll be notified by email and SMS**

• Create photo packages with any layout & YOUR choice of images + Multiple Image Downloads

• Order on any mobile device • Share the images with family & friends for FREE

**** Please wait to receive notifications that new images are online BEFORE ordering for 2024****

Newsletter



OSHClub

What's been happening at OSH Club?

It is with great excitement that we welcome back our students and families to our Stay and Play program for the start of a new school year. We hope you all had a wonderful summer and are eager to jump back into the routine of daily learning and growth.

Our team is committed to providing your children with a safe, supportive, and enriching environment during their time with us. We aim to provide your child with opportunities to explore their interests, build new skills, and form meaningful relationships with their peers.

As we begin this new school year, please bring your mobile phone when you pick up your children. You will need it to set up your PIN to sign them out.

We are here to support you and your family in any way possible. Please do not hesitate to reach out to us if you have any questions, concerns, or feedback. We value your input and strive to improve our program to serve our students and families better.

Thank you for entrusting us with the care of your children. We look forward to a year filled with learning and laughter.



Coming up...

Stay and Play Activities

- **Monday:** Soccer Tournament
- **Tuesday:** Art abroad
- **Wednesday:** Nature scavenger hunt
- **Thursday:** Sand art
- **Friday:** Running races

No hat, No play

Please provide a hat for your kids before attending OSHClub, as the "No Hat, No Play" policy is in place.



Enrolling with OSHClub

Enrolling with OSHClub is easy and completely free. Head to our website <https://www.oshclub.com.au/vic/william-ruthven-primary-school> and follow the prompts.

Take the leap and join our Stay and Play program today. We will be excited to have you on board!

